

# Web ASSIST - User instructions

## Important Graphics set-up information

The graphics contained in Web\_ASSIST can only be viewed with a specialised graphics-Viewer implemented as an ActiveX control and automatically downloadable from the Bentley Service Information server during the first usage of any Web\_ASSIST graphic.

This graphics-Viewer/ActiveX control is only available with Microsoft Internet Explorer (IE) and is automatically downloaded via IE, providing the IE Security-Options are correctly set up to allow the downloading of ActiveX-controls.

## Initial set-up instructions for Internet Explorer

Before using Web\_ASSIST the IE Security settings (ActiveX-controls) should be checked and if necessary re-set using the following procedure.

From Internet Explorer menu select:

**Tools**

Then select

**Internet Options**

Then select

**Security**

Then select

**Internet** or **Local intranet** (whichever is applicable to the type of internet connection you are using)

Then select

**Custom Level**

Then select the following Settings

ActiveX controls and plug-ins

Download signed ActiveX controls - **PROMPT**

Download unsigned ActiveX controls - **PROMPT**

Initialize and script ActiveX controls not marked as safe - **PROMPT**

Finally **OK** these changes

## Graphics

### Viewing graphics

On the first request for a graphic from Web\_ASSIST the required graphics-Viewer/ActiveX-control has to be downloaded, **Click YES** to complete the installation.

When a graphic link is selected the ActiveX dialogue box will be displayed **Click Yes**.

### Resizing the Graphic window (Right frame)

This can be done by 'grabbing' the vertical frame-dividing bar with the cursor and sliding it to the left to enlarge the viewing window.

**Note:** on some installations you may need to refresh the graphic by re clicking the graphic link.

### Zooming and Panning

The graphics-Viewer has the facility to zoom **IN** and **OUT** of a graphic. This is done selecting the graphic and clicking the **Left** or **Right** mouse button.

The viewer also has the facility to pan around an enlarged graphic, select the graphic with the **Left** mouse button, hold this button down and you can then pan the graphic by moving the mouse into the viewing position you require.

## Printing

### Printing text from either Left or Right frame

**Click** on required information in LH or RH frame

Then select

**Print**

Then select

**'only selected frames'**

Then select

**OK**

### Printing graphics from Right frame

**Click** button at the bottom of this frame.